

Boone County Board of Commissioners Minutes
July 16, 2018
Connie Lamar Meeting Room
Boone County Government Building

Commissioners Present: Jeff Wolfe and Donnie Lawson

Commissioners Absent: Marc Applegate

Staff Attending: Bob Clutter (County Attorney) and Kaylee Jessie (Administrative Assistant)

Board Vice President Jeff Wolfe opened the meeting at 9:06 am.

Approval of Minutes for July 2, 2018 (Regular Meeting):

Commissioner Donnie Lawson made a motion to approve the minutes for the July 2, 2018 meeting.

Commissioner Jeff Wolfe seconded the motion. Motion carried 2-0.

In the Matter of Legal Issues:

Attorney Bob Clutter presented the following items:

1. Comfort Systems contract in the amount of \$60,650.00 for installing two booster pumps, one pressure reducing valve, and one new expansion tank to help reduce the water pressure fluctuations in the jail facility. Mike Miller, Facilities Manager, informed the Commissioners that this installation should fix the domestic hot water issues out at the jail facility.

Commissioner Donnie Lawson made a motion to approve the contract with Comfort Systems.

Commissioner Jeff Wolfe seconded the motion. Motion carried 2-0.

2. Two Performance Bonds for Park 130:

- Storm Drains in the amount of \$452,980.00
- Erosion Control in the amount of \$102,443.00

Commissioner Donnie Lawson made a motion to accept both performance bonds.

Commissioner Jeff Wolfe seconded the motion. Motion carried 2-0.

3. Chuck Batts, Fire Chief of Lebanon Fire Department, presented the request for some improvements the department would like to make at the fire training tower. The department will be adding a basement fire simulator, burying two shipping containers, and adding some containers above grade. Improvements to the existing tile drainage infrastructure will also be made. Most of the piles of dirt that are seen now will be moved. The department is also meeting with Ken Hedge, Boone County Surveyor, to discuss the draining changes.

Commissioner Jeff Wolfe informed Chuck that they will need to go through the process to obtain a permit from the State and Area Plan due to it being a structure. An engineering review will also be required for safety reasons. Donnie Lawson also informed the public that any time changes occur on the property, it must be presented to the Commissioners first.

4. Commissioner Jeff Wolfe addressed a security issue that occurred at one of the county buildings recently. Until further notice, all county employees, attorneys and deliveries must go through security when entering the courthouse building. Showing county employee badges will no longer be acceptable now.

In the Matter of Update on Energy Project – Doug Tischbein / Energy Systems Group

Doug Tischbein informed the Commissioners that they have had an accident free worksite since they have begun the projects. The courthouse project is primarily done. The lighting in the rotunda and exterior renovations is all that they have left to work on at that building. As for the KeyBank building it had a lot more work done to it, but they are still on schedule. The mechanical equipment, chillers, boilers, and air distribution projects are about 90% complete. They are finishing that up with all the ductwork. The passenger elevator is about to be up and running. The fire alarm is about 60% completed. Roofing is complete. They are expected to be 90% completed with the projects by the end of the July.

Commissioner Jeff Wolfe wants to let everyone know how much the Commissioners appreciate them for working with the ESG as they complete these projects around the buildings.

In the Matter of Ordinance 2018-09 Establishing Bridge 154 Non-Reverting Fund:

Attorney Bob Clutter presented Ordinance 2018-09 establishing a non-reverting fund for the reimbursements of expenses received from Federal Highway Administration and INDOT related to the design, construction, and inspection of Boone County Bridge #154. Attorney Bob Clutter read Ordinance 2018-09 aloud in pertinent parts pursuant to State Law.

Commissioner Donnie Lawson made a motion to approve Ordinance 2018-09.
Commissioner Jeff Wolfe seconded the motion. Motion carried 2-0.

Other Elected Officials:

There were none at this time.

In the matter of Old Business:

There were none at this time.

In the Matter of Staff Reports

- a. Facility Maintenance – Mike Miller
- b. APC – Rachel Cardis
- c. IT Support – GUTS
- d. Health Department – Cindy Murphy
- e. Highway Department – Craig Parks

Cindy Murphy, Administrator / Nursing & Vital Records Director, introduced Josh Dickey as Boone County's new Environmental Health Director.

Craig Parks, County Engineer and Director of Highway Department presented the following items:

1. Task Order with Butler, Fairman & Seufert in the amount of \$39,000 for the part-time inspection of Bridge #72. Boone County Highway Department recommends approval.

Commissioner Donnie Lawson made a motion to approve the Task Order with Butler, Fairman & Seufert.
Commissioner Jeff Wolfe seconded the motion. Motion carried 2-0.

2. Release and Hold Harmless Agreement with the Boone County 4-H for the use of the Highway Department parking lot as a staging area for the 4-H parade on Saturday, July 21, 2018.

Commissioner Donnie Law made a motion to approve the Release and Hold Harmless Agreement with Boone County 4-H for July 21, 2018, and any future dates until further notice. Commissioner Jeff Wolfe seconded the motion. Motion Carried 2-0.

3. A construction contract with John T. Camden Construction Co. for repairs to Bridge # 32 in the amount of \$165,260. John T. Camden Construction Co.'s bid is complete and they are the lowest responsible, responsive bidder. If awarded to Camden, a construction agreement will be prepared for execution at a future meeting. Boone County Highway Department recommends approval of the bid.

Commissioner Jeff Wolfe wanted to express his appreciation to the members of the public who have helped raise money to repair Bridge #32. Jeff also mentioned that we will need to have a Resolution drafted to accept funds and officially thank the public.

Commissioner Donnie Lawson made motion to award the bid to John T. Camden Construction Co. for repairs to Bridge # 32. Commissioner Jeff Wolfe seconded the motion. Motion carried 2-0.

4. Request from Town of Zionsville to use closed portions of Holliday Road to access Eagle Creek for their clean-up day on Saturday, August 18, 2018, from 9 am to noon.

Commissioner Donnie Lawson made a motion to approve the Town of Zionsville to have access. Commissioner Jeff Wolfe seconded the motion. Motion carried 2-0.

5. Brought forward to the Commissioners an invoice that will be submitted as a prepay in the amount of \$59,629.09 for the removal of bridge 303 project. This is for services rendered through May and was inadvertently missed on a previous pay cycle. It meets the requirements under the ordinance for prepays but wanted to bring to forward to the Commissioners as a courtesy due to the amount.
6. Informed the Commissioners that the chip and seal program has been completed. The Highway Department will now begin working on the road conversions.
7. The contracts for USI (Bridge #161), Lochmueller Group (Bridge #311) and Clark Dietz (Culvert Projects) will be submitted for the next Commissioners meeting for review, approval, and execution.

In the Matter of Public Comments:

1. Cindy Holmes requested the Commissioners to speak a little louder during meetings.
2. Stanley Craig appreciates all the efforts that the Commissioners have put into Bridge #32 and keeping it open. He also wanted to thank the Highway Department.
3. Diana Freeman wanted to thank the Commissioners for moving forward with the Bridge #32 repairs.

In the Matter of Document Signing:

1. A Key Request Form for:
 - Josh Dickey for the Health Department
 - Katie Gates for the Probation Department.

Commissioner Donnie Lawson made a motion to approve both key request. Commissioner Jeff Wolfe seconded the motion. Motion carried 2-0.

In the Matter of Claims presented in today's meeting

See (Appendix #2)

Commissioner Donnie Lawson made a motion to approve claims as submitted. Commissioner Jeff Wolfe seconded the motion. Motion carried 2-0.

In the Matter of Mail

See **(Appendix #3)** for a list of mail opened by the Commissioners on this date.

With no further business, Commissioner Donnie Lawson made a motion to adjourn at 9:36 am. Commissioner Jeff Wolfe seconded the motion. Motion carried 2-0.